

Windmill Club is a residential lake community in Armonk, New York. The club was established in 1948 on a private estate and is a family-focused community with long-established members along with new members and their young children, as well as empty nesters.

We have a lake that opens Memorial Day weekend and closes Labor Day with our annual fireworks and BBQ.

There are four tennis courts as well as four pickleball courts. The bar has been newly renovated, and the kitchen equipment has been kept up to date. A children's camp is run for three weeks in June and at full capacity there are 72 children enrolled.

We are looking for a hands-on Chef who is pleasant, quick, reliable and can work with a young crew. The seasonal operation for the café is as follows:

Soft opening early/mid-May. The café is open 7 days a week starting Memorial Day weekend. We remain open in September for the first two weekends, along with Monday night football and pub nights through the month of September.

2024 schedule – subject to change in 2025:

Monday through Thursday Noon to 7:00

Thursday Pub night 7:00 to 9:30

Friday 11:00 to 4:30 / Dinner 7:00 to 9:00

Saturday 11:00 to 7:00

Sunday / Brunch 10:00-1:30

Sunday 1:30 to 7:00

Friday night dinner is a la carte service as well as pub night. For all other hours of operation, food is picked up by the members as you might expect at a snack bar.

There are several nights where we have an in-house BBQ -Father's Day, family fun day and family camp-out We are looking to expand this option. For some major events, i.e., Labor Day, Memorial Day, a few pub nights, and private parties - food trucks are hired or outside caterers.

Total food sales including special events and private parties in 2024 were 290,000 dollars.

Bar sales for 2024 were 118,000 dollars.

Job Position: Chef

The Club's Chef collaborates with the cooks to execute member dining and catering for events as well as to help develop member special events. The chef's primary responsibility will be to provide consistent and great dining experience for the membership and their guests. The candidate will oversee all foodservice to include, Friday night dining, summer casual dining, meals for campers, in

house BBQ's and other events requiring food as well as all appropriate catering as needed. He or she will report directly to the General Manager.

Candidates must show strength in:

- The ability to work "directly" with the staff, to mentor, train and lead.
- Good people skills are required.
- Must be knowledgeable in controlling expenses with food and labor costs.

Reports to: General Manager, various committee chairs as well as club president

Duties:

- Continually works on menu development with emphasis on product availability and seasonality.
- Knowledge of hiring and training staff, including cross training and scheduling
- Maintains a professional facility with emphasis on cleanliness, order, sanitation, and safety.
- Ensure all set standards are being executed by staff in Chef's absence.
- Cook and work with staff on the line and various stations.
- Ensure all food items are prepped for menus and timelines are being met for all the club's functions and mealtimes.
- Responsible for proper ordering, receiving and storage of deliveries.
- Ensure proper closing and opening procedures.
- Assist with monthly physical inventories.
- Solicits and utilizes feedback from the membership, kitchen staff and management.
- Work with management, committees, members, and staff to plan and execute private and club events.
- Other duties, tasks or requirements as needed/assigned.

Requirements Include:

- A minimum of five years as a sous Chef or head-line cook in a private club, restaurant, resort, or hotel.
- Experience in both a la carte and catering.
- Knowledge of culinary trends
- Serve Safe certified, allergy certified.
- A culinary or related degree is expected but not required.

Verifiable references, all candidates will be subject to a comprehensive background check.

Please send a cover letter and resume to:

Philip DuBon

manager@windmillclub.net

Windmill Club

10 Maple Way

Armonk, N.Y. 10549